



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
April 22, 2020

Members Present: Charles Baldwin, Jane Boutwell, Virginia Cluse, Lance Grahn, Cindy Klein, Atty. Jeffrey Goodman, Thomas Harwood, Carol Henderson, Virginia Pasha, Larry Pavone, Vincent Peterson, Maria Placanica and John Wilson

Members Absent: Carl Clark, David Spies, Judith Toles, Deborah Tominey and Nancy Werner

Staff Present: April Caraway, Ilona Roth-Cohn, John Myers, Lauren Thorp, Bonnie Wilson, Patricia Shepherd, Lana Hennings, Laura Domitrovich, Valdeoso Patterson, Linda Parise

Guests: Joseph Caruso, Compass; Tammy Weaver, Coleman

Preliminary

1. President Thomas Harwood called the meeting to order at 4:30 PM.
2. President Thomas Harwood called the roll of members and certified a quorum was present. President Harwood thanked Board members for their continued involvement with the Board and for making the transition to meeting via Zoom.
3. Cindy Klein made a motion, seconded by Carol Henderson, to approve the February 18, 2020 Board Meeting Minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway reported that she is involved in on-line meetings and phone conferences nearly daily with OhioMHAS and OACBHA. There is general concern with state and local partners about the need to provide personal protective equipment (PPE) for our Group Homes, Adult Care Facilities, Recovery Houses and other congregate care sites. ED Caraway reported that Board staff are collecting and distributing gloves, cleaning products and masks when we get them; but there is a continued need for more masks. ED Caraway reported that OhioMHAS has changed the due date of the Community Plan to September 15, 2020. She stated that even though the plan is near completion, as it had been due in June, more will be added as a result of the Covid-19 virus.

2. Local Update – ED Caraway shared that she is now a member of the Emergency Operations Center in Trumbull County that coordinates the emergency response for Trumbull County. She reported that staff have helped to collect PPE for congregate care facilities that include 568 beds now under our umbrella. She also reported that there is no quarantine site to house infected people and they are to quarantine in place according to the EOC. She further shared that the Emergency Crisis Line for first responders the Board set up in November has been widely promoted. The call lines for police, fire and EMT's are through Blue Star, Valley Counseling and Coleman Professional Services. Compass also developed a crisis line for health care workers for Steward and Mercy Health healthcare workers. She thanked Joe Caruso and Tammy Weaver for their help in setting up the lines. ED Caraway reminded Board members that the RFI process for agencies to request FY21 funding had been extended but contracts will need to be in place by June 30, 2020. She reported some Boards are extending FY20 funding and contracting for the first quarter in FY21. President Harwood suggested discussing the contracting options at the May 5, 2020 Program Committee meeting.
3. Finance Report – Patricia Shepherd, CPA reviewed the February and March 2020 Revenue and Expenditure Reports. Patty pointed out the new line under the providers that document the 50% fourth quarter advances of state and local dollars and explained that the billing will continue through Partner Solutions to capture services provided. There were no questions of the Board and Patty reinforced that she is available for Board Members to call her with any questions.

Committee Reports

1. Addictions and Mental Health Program Committee – April 7, 2020 - Chairperson Atty. Jeffrey Goodman referred members to the minutes and highlighted reports by the Executive Director and Children's Coordinator, Laura Domitrovich.
2. Administrative Committee – Chairperson Virginia Cluse – March 10, 2020 –Mrs. Cluse reviewed the contents of the minutes and discussed the 16 policies and procedures that were updated. She also shared that the Associate Director's job description had been updated to include Public Records Custodian and TCMHRB Security Officer.
3. Budget and Finance Committee – Chairperson Maria Placanica reported that there was no meeting. The Board set the next meeting for May 26, 2020 at 4:30 PM.

Announcements/Community Partnerships/Information

1. ED Caraway shared that most meetings from the end of March through April have been cancelled. She encouraged Board members to like our ASAP and

Board Facebook pages. She shared that updates are pushed out daily as well as posted on the Board's website.

2. ED Caraway reported that staff are documenting work completed on their time sheets. She also stated they are watching for increased overdoses and suicides as those have spiked in other urban areas.

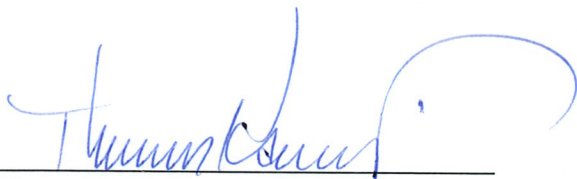
New Business

1. Vince Peterson made a motion to approve the February 2020 Revenue and Expenditure Report held subject to audit. Maria Placanica seconded the motion, which passed unanimously.
2. Vince Peterson made a motion to approve the March 2020 Revenue and Expenditure Report held subject to audit. Cindy Klein seconded the motion, which passed unanimously.
3. Dr. Lance Grahn made a motion to approve the policy and procedure recommendations of the Administrative Committee. Carol Henderson seconded the motion, which passed unanimously.

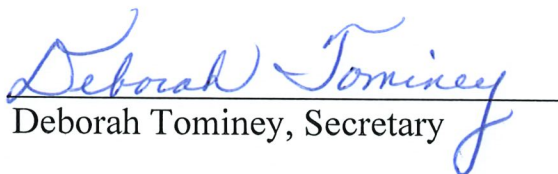
Adjournment

Vince Peterson made a motion to adjourn the meeting at 5:17 PM. Cindy Klein seconded the motion.

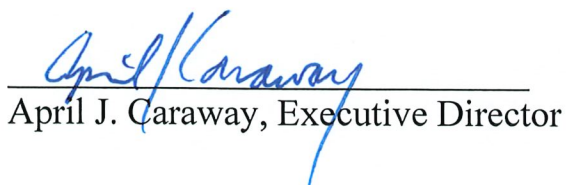
The next Board Meeting is May 19, 2020 at 4:30 PM



Thomas Harwood, President



Deborah Tominey, Secretary



April J. Caraway, Executive Director

5-19-2020
Date