



TRUMBULL COUNTY  
**Mental Health and Recovery Board**

Board Meeting Minutes  
June 16, 2020 4:30 PM via Zoom

**Members Present:** Charles Baldwin, Jane Boutwell, Carl Clark, Virginia Cluse, Lance Grahn, Jeffrey Goodman, Thomas Harwood, Carol Henderson, Cindy Klein, Virginia Pasha, Larry Pavone, Vincent Peterson, Maria Placanica, David Spies, Deborah Tominey, Nancy Werner, John Wilson

**Members Absent:** Judith Toles

**Staff Present:** April Caraway, Laura Domitrovich, Ilona Roth-Cohn, John Myers, Lauren Thorp and Patricia Shepherd

**Guests:** Vince Brancaccio, Help Network; Tammy Weaver, Coleman; Joe Caruso, Compass; Matt Kresic, Cadence Care Network

### **Preliminary**

1. President Thomas Harwood called the meeting to order at 4:33 PM
2. Secretary Debbie Tominey called the roll of members and certified that a quorum was present.
3. David Spies made a motion, seconded by Maria Placanica, to approve the May 19, 2020 Board meeting minutes. The motion passed unanimously.

### **Report from the Executive Director**

1. State Update – ED Caraway reported the OhioMHAS FY21 allocations have not yet been received. She also referred members to the OACBHA position regarding racism that was emailed to the Board members and included in the Board packet.
2. Local Update – ED Caraway shared the First Responder Call Lines have not received as many calls as was originally expected. Help Network had expanded staffing to respond to an increase in calls for several months regarding the pandemic, but the calls have now decreased. Help Network will present about data collected and calls received at the July 7, 2020 Program Committee meeting. The updated COVID-19 expenditures spreadsheet was included in the Board packet. FY2021 contracts will be completed once the Board approves the FY21 allocations later in the meeting. The Community Plan for OhioMHAS is due in early September. ED Caraway shared it will need to be reviewed at the August Addiction and Mental Health Program Committee meeting and approved at the August Board meeting, both meetings that are generally month's off for the Board members. The Board agreed with holding both meetings in August. John Wilson reviewed a Board a resolution on Racism as a Public Health Crisis that he and ED Caraway drafted. The importance of ensuring that policies and contract language are put into practice to ensure culturally diverse practices and responsive engagement in behavioral health services was discussed.
3. Election of FY21 Board Officers – President Tom Harwood called upon Past President John Wilson to review the election process. All Board officers are finishing their first term of office and discussion

occurred regarding the retainment of all positions if there were no nominations from the floor. Since there were no additional nominations, Vince Peterson made a motion to retain the current slate of Board Officers for FY2021, which include Thomas Harwood as President, Jeffrey Goodman as Vice-President, Maria Placanica as Treasurer, and Debbie Tominey as Secretary. The motion was seconded by David Spies. Secretary Tominey did a roll call vote and the motion passed unanimously.

4. Finance Report – Patricia Shepherd, CPA reviewed the May 2020 Revenue and Expenditure Reports. Ms. Shepherd discussed the receipt of final FY20 allocations, with the exception of Central Pharmacy, which will be received in June. She also noted the drop in office supplies percentage, as there was a reclassification of the laptop computers from Office Supplies to Capital Outlay since the computers are assets of the Board. Ms. Shepherd shared that three providers have completed their billings for the COVID-19 advances, with one provider close to being completed and three others who may still have advances to be used in FY21. All providers are currently billing within their budgeted amounts.

### **Committee Reports**

1. Addictions and Mental Health Program Committee - Chairperson Jeff Goodman referred members to the June 2, 2020 minutes contained in the Board packet.
2. Administrative Committee – Chairperson Virginia Cluse indicated there will be a meeting on Tuesday, June 30, 2020 at 4:30 pm to complete the Executive Director’s annual performance evaluation. She defined what the committee does as contained in the Board’s By Laws and encouraged anyone else who wanted to join the committee to contact her or ED Caraway.
3. Budget and Finance Committee – Treasurer Maria Placanica referred members to the May 26, 2020 minutes contained in the Board packet, which includes the recommendation to the Board the approval of the FY2021 Budget as presented.

### **Announcements/Community Partnerships/Information**

1. ASAP Drug Take Back Event – Lauren Thorp shared that 176 lbs. of medications were collected in three hours, which is the largest amount ever collected in that short period of time.

### **New Business**

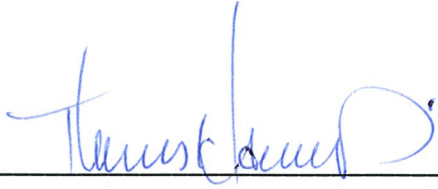
1. Vince Peterson made a motion to approve the May 2020 Revenue and Expenditure Report held subject to audit. Maria Placanica seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting, and the motion passed unanimously.
2. Larry Pavone made a motion to approve the FY21 Budget and Finance Committee recommendations. Charles Baldwin seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting, and the motion passed unanimously.
3. John Wilson made a motion to approve the Declaration regarding Racism as a public health crisis. Vince Peterson seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting, and the motion passed unanimously.

### **Adjournment**

Prior to adjournment, Vice-President Jeffrey Goodman thanked Ginny Pasha for her service on the Board, as this was her last meeting due to term limits.

Vince Peterson made a motion to adjourn the meeting at 5:38 PM. Carl Clark seconded the motion.

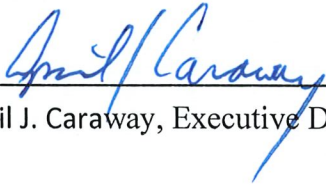
The next Board Meeting is July 21, 2020 at 4:30 PM via Zoom.



Tom Harwood, President



Debbie Tominey, Secretary



April J. Caraway, Executive Director

7-22-2020

Date