



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
June 21, 2022 4:30 PM

Members Present: Virginia Cluse, Carol Henderson, Jane Boutwell, Charles Baldwin, Carl Clark*, Thomas Harwood, Louise Kline, Rachel Nader, Larry Pavone, Maria Placanica*, David Spies*, Deborah Tominey, Julia Wike, John Wilson

Members Absent: Judith Toles, Lance Grahn

Staff Present: April Caraway*, Katie Cretella, Crystal Crites, Laura Domitrovich, Carol Holmes-Chambers, John Myers, Patricia Shepherd and Lauren Thorp

Guests Present: Heather Craver*, Cadence Care; Sheila Donnadio*, Coleman; Stacia Erdos*, Coleman; Tammy Weaver*, Coleman; Terra Howell-Muth*, Compass; Gary Seech*, Glenbeigh

*Denotes Virtual Attendees

Preliminary

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Secretary Jane Boutwell called the roll of members and certified that a quorum was present.
4. Louise Kline made a motion, seconded by Charles Baldwin, to approve the May 17, 2022 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update –ED Caraway reviewed the resolution calling on the Ohio General Assembly to pass House Bill 523 to make needed changes to 340 of the Ohio Revised Code as presented at the June Program Committee meeting. ED Caraway said revisions to ORC Chapter 340 are needed so that Boards and providers can work together to track services provided and outcomes achieved. She will be remotely testifying at an OhioMHAS meeting about HB 523 tomorrow. ED Caraway then reminded members that the ability to have attendance count at remote meetings of the Board expires June 30, 2022. The virtual option will still be provided but Board members attending remotely will not be able to vote.
2. Local Update – ED Caraway announced that the Board received the three-year Culture of Quality certification. ED Caraway thanked Associate Director Lauren Thorp for leading the process and Carol Henderson (Board Member) and Matt Kresic (Cadence Care Network) for meeting with the Culture of Quality reviewers. AD Thorp then updated members about the ASAP Drug Summit that was held on May 9th. Thorp said there were 140 people at the Summit and the evaluations were positive. ED Caraway reviewed the Fraud Risk Assessment Questionnaire that was in the Board Packet and credited CFO Shepherd for answering the questionnaire for the members to review.
3. Election of Officers- ED Caraway reminded everyone that all four of the officers are able to be reelected. Jane Boutwell said that if anyone else would like to be secretary she'd be happy to give them that opportunity. Virginia Cluse went over the rules for the election stating anyone can

nominate whomever they wish as well as nominate themselves. Virginia Cluse then asked if there were any nominations for Secretary. Louise Kline nominated herself. There were no other nominations. The Board unanimously approved Louise Kline as the new Secretary. Virginia Cluse then asked if there were any nominations for Treasurer. Larry Pavone nominated Lance Grahn. There were no other nominations. The vote was unanimous, Lance Grahn will continue as Treasurer. Virginia Cluse then asked if there were any nominations for Vice President. John Wilson nominated Carol Henderson. There were no other nominations. The vote was unanimous; Carol Henderson will continue as Vice President. Virginia Cluse then asked if there were any nominations for the Board President. Thomas Harwood nominated Virginia Cluse. There were no other nominations. The vote was unanimous; Virginia Cluse will continue as President.

4. Finance Report – Patricia Shepherd, CPA, reviewed the May 2022 unaudited Revenue and Expenditure Reports. CFO Shepherd reviewed each page on the budget, pointing out that 94% of the proposed revenue has been collected. CFO Shepherd then reviewed the “Provider Contracted Services” section noting that many providers are reaching their budget allocations on specific line items. The 100% items under “Other Contracted Items” are for one-time payments like Pooled Funds-FCFC and the Flood Insurance for Pine Industries. Shepherd also called attention to the Flood Insurance and the County CORSA Insurance Policies in the Board Packet. Coverage was reviewed with members. The Projected County Budget for Calendar year 2023 was also shared and reviewed with the members

Committee Reports

1. Addictions and Mental Health Program Committee – Vice President Carol Henderson spoke of the June 7th meeting as well as the effectiveness of 12 Step Programs. Other Board members expressed interest in continuing the conversation at future meetings.
2. Budget and Finance Committee – ED Caraway spoke of the Budget and Finance meeting that was held on June 9th. Caraway said all of the budget lines were reviewed, including Provider funding requests and what actually was billed in FY2022. ED Caraway noted that providers are expanding their services in Trumbull County Schools. ED Caraway also highlighted the new program with Valley, Coleman, and Compass to eliminate barriers for senior citizens needing services.
3. Administrative Committee –Rachel Nader said the Administrative Committee will be meeting June 28, 2022 at 4:30PM to go over the Executive Director’s evaluation. All Board members are welcome to participate.

Announcements/Community Partnerships/Information

1. April Caraway stated this is Charles Baldwin’s last term and he was honored with a Certificate of Appreciation and cake.
2. ED Caraway highlighted the OACBHA article, “Understanding Harm Reduction and ADAMH Board Confidentiality.” Caraway encouraged everyone to read the article.
3. ED Caraway called attention to the OSPF article “Suicide in the LGBTQI+ Community”. Caraway encouraged everyone to read the article. Caraway then thanked Carol Henderson for helping at the Pride Festival that took place on June 18th.
4. ED Caraway announced the TCMHRB annual Golf Outing will be June 24, 2022 at Riverview Golf Club. Caraway said if anyone would like to help, they are always welcome to do so.
5. ED Caraway then announced the ASAP Summer Track Meet that will be on July 9th at the Warren City Schools Track and Field Complex. Caraway indicated that everyone’s support is appreciated.

New Business

1. Thomas Harwood made a motion to approve the May 2022 Revenue and Expenditure Report held subject to audit. Charles Baldwin seconded the motion, which passed unanimously.
2. Larry Pavone made a motion to approve the FY23 Budget as recommended by the Budget and Finance Committee. Rachel Nader seconded the motion, which passed unanimously.
3. Carol Henderson made a motion to approve the Calendar Year 2023 County Projected Budget. Charles Baldwin seconded the motion, which passed unanimously.
4. Jane Boutwell made a motion to approve the CORSA Insurance Policy. Julia Wike seconded the motion, which passed unanimously.
5. Charles Baldwin made a motion to approve the Flood Insurance Policy. Carol Henderson seconded the motion, which passed unanimously.
6. Louise Kline made a motion to approve the resolution calling on the Ohio General Assembly to pass House Bill 523 to make needed changes to the Ohio Revised Code Chapter 340. John Wilson seconded the motion, which passed unanimously.

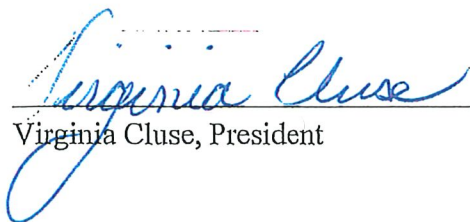
President Virginia Cluse opened the floor for additional topics.

Charles Baldwin said it's been a complete honor to serve on the Board. ED Caraway thanked Charles for his guidance and service over the years. Virginia Cluse said it's been an honor and thanked Charles. John Wilson reminded everyone that Charles can take a year off and reapply to return to the Board.

Adjournment

With no further business to conduct, the meeting was adjourned at 5:22 PM upon a motion by Rachel Nader seconded by Thomas Harwood.

Next Board Meeting – July 19, 2022 at 4:30 PM


Virginia Cluse, President


Jane Boutwell, Secretary


April J. Caraway, Executive Director

7-21-2022
Date