



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
November 17, 2020 4:30 PM via Zoom

Members Present: Charles Baldwin, Jane Boutwell, Carl Clark, Virginia Cluse, Lance Grahn, Jeffrey Goodman, Thomas Harwood, Carol Henderson, Cindy Klein, Leslie Morris, Larry Pavone, Maria Placanica, David Spies, John Wilson,

Members Absent: Debbie Tominey, Judith Toles, Vincent Peterson

Staff Present: April Caraway, Crystal Crites, Laura Domitrovich, John Myers, Ilona Roth-Cohn, Patricia Shepherd, Lauren Thorp

Guests: Joe Caruso, Compass; Brendan Keating, Board legal counsel; Matt Kresic, Cadence Care Network; Joe Shorokey, Alta; Tammy Weaver, Coleman

Preliminary

1. Vice President Jeff Goodman called the meeting to order at 4:34 PM.
2. John Myers called the roll of members and certified that a quorum was present.
3. Cindy Klein made a motion, seconded by Carol Henderson, to approve the October 20, 2020 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway reported the SOR 2.0 grant is due this Friday and Lauren Thorp is completing the application. The TCMHRB will be requesting close to \$1,000,000.00. OhioMHAS regional detox funding has been discontinued, so we are requesting \$125,000 for FSR Parkman and \$125,000 for First Step Recovery to continue those services. Additional requests include Glenbeigh - \$105,000 and Coleman - \$75,000. The Board has not contracted in the past with Flying High, an OhioMHAS certified agency located in Mahoning County, but we are requesting \$298,000 for them to provide job training, job placement, and case management.
2. Local Update – ED Caraway provided an update on the COVID-19 pandemic. We have continued to provide PPE to the group homes, recovery houses and contracted agencies. She highlighted the Governor’s press conference where he ordered a mask mandate and curfew from 10pm-5am as well as restrictions on restaurants and bars. ED Caraway also reported that the Christy House had to reduce capacity again, so we continue to assist with hotel stays for those who are homeless. More PPE will be coming from OACBHA and we need to arrange transport from Columbus. Lastly, TCMHRB staff have been given the option to work from home again due to the latest surge. At least four staff will work in the office each day and phone calls are transferred to the cell phone of anyone working from home.

ED Caraway stated the Program Committee reviewed and recommended the 2020 Annual Report be approved by the Board. Lauren Thorp announced that we received FEMA funding through OhioMHAS to market getting help for mental health or substance use issues. New billboards are up throughout the county and post cards will be mailed to Trumbull County residents. Lauren also reminded everyone that even though in-person 12 step meetings are closed due to COVID-19, there is still help available through remote meetings and agency programs. Finally, ED Caraway

announced she will take 13 ½ vacation days in December but will continue to work when meetings or issues arise.

3. Finance Report – Patricia Shepherd, CPA, reviewed the October 2020 unaudited Revenue and Expenditure Reports. She stated that we received all of the first quarter allocations from the state and second quarter revenue has begun to come in. Patty pointed out under expenditures that we are at 33% representing a third of the fiscal year. Line items that are above 50% will be addressed at the Budget and Finance meeting. She also reviewed the FY2020 Year-end report contained in the Board packet.

Committee Reports

1. Addictions and Mental Health Program Committee - Chairperson Jeff Goodman stated there was a meeting on November 5, 2020. He highlighted the meeting from the minutes the ED's outreach to legislators and the FY20 annual report.
2. Administrative Committee – Chairperson Virginia Cluse indicated there was no meeting
3. Budget and Finance Committee – Treasurer Maria Placanica stated there was a meeting on November 10, 2020 to review line-item revisions, which are included in the handouts. The committee also discussed April Caraway's vacation time and carryover time.

Announcements/Community Partnerships/Information

1. ED Caraway called attention to the handout “Developing a Better Understanding- Veteran Suicide”. It is estimated that Veterans represent 22% of all suicide deaths in the United States and our TC Suicide Coalition is working on projects specifically for that sector of the population.
2. ED Caraway then described the Tribune Chronicle article and picture with the TC Commissioners declaring the annual Red Ribbon week.

New Business

1. Carl Clark made a motion to approve the October Revenue and Expenditure Report held subject to audit. Larry Pavone seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.
2. Charles Baldwin made a motion to approve the FY2020 Year End Fiscal Report. John Wilson seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.
3. David Spies made a motion to approve FY2020 Annual Report as recommended by the Program Committee of the Board. Maria Placanica seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.
4. Thomas Harwood made a motion to approve the FY2021 Budget Adjustments as recommended by the Budget and Finance Committee of the Board. Charles Baldwin seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.
5. Carol Henderson made a motion to approve the Executive Director's carry over of vacation time consistent with the current Personnel Policy as recommended by the Budget and Finance Committee of the Board. Cindy Klein seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.
6. Virginia Cluse made a motion to appoint as Health Officers Tadarrio Lowery, Coleman Professional Services, Larry Tepe, Compass Family and Community Services and Julia Johnson, Meridian HealthCare, upon successful completion of Health Officer Training. Carl Clark seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.

7. Cindy Klein made a motion to cancel the December 2020 meeting of the Board. Carol Henderson seconded the motion. A roll call vote was conducted with the 14 Board members present at the meeting and the motion passed unanimously.

Executive Session

Tom Harwood made a motion to go into Executive Session at 5:19 PM, seconded by Maria Placanica, to confer with legal counsel concerning disputes involving the Board that are the subject of pending or imminent court action. A roll call vote was taken, which was unanimous. Because the meeting was occurring via the Zoom platform, Board members, the Executive Director and Board Attorney went into a separate Zoom meeting room and the other staff and guests remained in the initial Zoom room.

At 5:35 PM Larry Pavone made a motion, seconded by Carol Henderson, to return to open meeting. A roll call vote was taken with 14 Board members present, and it passed unanimously. Board members then remotely went back to the original open meeting Zoom room. No action was taken on the matter.

At 5:39 PM Tom Harwood made a motion to go into Executive Session to consider the appointment or dismissal of a public employee or official. The motion was seconded by Cindy Klein. A roll call vote was taken with 14 members present, and it passed unanimously.

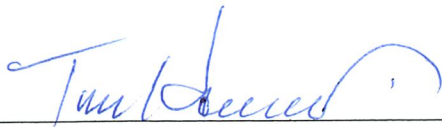
At 6:04 PM Carl Clark made a motion to return to open meeting. The motion was seconded by Charles Baldwin. A roll call vote was taken, with 14 members present, and it passed unanimously.

Board members then returned to the original Zoom room to convene the open meeting. No action was taken. Lauren Thorp was the only person who remained in the original open meeting. The Board members had some discussion about when and how to return to face-to-face meetings, but no decisions were made.

Adjournment

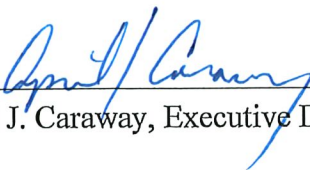
At 6:07 PM Cindy Klein made a motion to adjourn the meeting. This was seconded by Larry Pavone. A roll call vote was taken, with 14 members present, and the meeting adjourned.

Next Board Meeting – January 19, 2021 at 4:30 PM



Tom Harwood, President

Debbie Tominey, Secretary



April J. Caraway, Executive Director

1-20-2021

Date

